



## 2022 Kayenta Field Day/Music Festival

Saturday June 18, 9am- 7pm

FOOD VENDOR APPLICATION DEADLINE: JUNE 10, 2022 4PM

Kayenta township is seeking 4 food truck/concession vendors for our Kayenta Field Day event on June 18, 2022. Applications will be reviewed, and you will be notified of our selection. Payment for space must be paid in advance 48 hours prior to event. NON-REFUNDABLE FEE. Failure to submit payments on time may forfeit your space in this event. Money orders only or cash.

Type or print legibly. Failure to complete any part of this application will delay processing. To better serve you, **Unreadable, illegible and incomplete applications WILL NOT be accepted.**

NAME: \_\_\_\_\_

BUSINESS NAME (if applicable): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

KAYENTA TOWNSHIP BUSINESS LICENSE (if applicable): \_\_\_\_\_

### TYPE OF FOOD VENDOR:

Food Truck                      50.00 fee  
List of menu items and prices; attach additional sheet if necessary:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Food Concession                      50.00 fee Tent 12' X 20' max. must supply a tent and tables  
List of menu items and prices; attach additional sheet if necessary:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By signing, you agree to all terms and conditions outlined on application. Pages 1-3

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return to: Geraldine Laughter, Kayenta Township ph: 928-697-8451 e-mail: [glaughter@kayentatownship-nsn.gov](mailto:glaughter@kayentatownship-nsn.gov)

PLEASE DO NOT WRITE IN THIS BOX

Food vendor \_\_\_\_\_ Fee Paid \_\_\_\_\_ area assigned: \_\_\_\_\_

2022 KAYENTA FIELD DAY CONTACT: GERALDINE LAUGHTER 928-697-8451 MON-FRI 8AM-5PM

## KAYENTA FIELD DAY FOOD VENDOR APPLICATION GUIDELINES

**2022 KAYENTA FIELD DAY CONTACT: GERALDINE LAUGHTER 928-697-8451 MON-FRI 8AM-5PM**

### **GENERAL INFORMATION:**

- The information gathered for this application has been compiled to serve as a guide. The Kayenta Township assumes NO responsibility for errors or omissions.
- Any questions you may have about any prevailing statute, code or rules and regulations of any prevailing government body should be directed to the appropriate agency or the Kayenta Township.
- It is recommended that children not be allowed to accompany exhibitors while setting up before, during and after the Event operating hours.

### **HOURS OF OPERATION: Set-up 8am to 9am event time: 9am-3pm Saturday**

- All vendors are to remain open until the close of each days event approx. 3:00pm on Saturday Option to extend hours during the duration of the music festival.
- Township is not responsible for any loss/theft of property.

### **SET-UP SCHEDULE:**

- **Concessionaires may begin to move into their assigned spaces beginning Prior to the event between 8:00am and 9:30am.**
- **In the event the concessionaire fails to occupy his/her booth or space by this time, your application will be forfeited and booth/space will be available immediately to next person on waiting list.**
- Please park in designated area only. **Vehicles in violation will be towed without prior warning and at owner's expense.**
- **Electricity and water are not available, you are recommended to accommodate your concession and dispose of waste properly-Do not dispose on-site or you will be cited.**
- **Vehicles are not allowed in the vending area. Designated parking area noted.**

### **BUILDING AND STRUCTURE REQUIREMENTS:**

- The Kayenta Township will not build self-contained booths or allow self-contained booths, NO exceptions. All concessionaire/exhibitors will supply their own materials and appliances. Activities must be confined to the space assigned to each concessionaire/exhibitor. **Under no circumstances shall self-contained concessionaires exceed the length of their assigned spaces, unless approved by the Coordinator.** All portable structures are to be constructed, arranged, maintained and operated to avoid unseen danger to the lives and safety of its occupants and Event patrons.
- Sales people and demonstrators are prohibited from operating and extending their activities outside the concession property in such a way to being a nuisance or to interfere with the public or other concessionaires. Structure must be made of fire resistant materials. Random checks will be conducted to ensure availability of a Fire Extinguisher.
- The Kayenta Township reserves the right to reject any concession/exhibit if the above restrictions are not observed and if the concession will be hazardous or dangerous to other concessionaires/exhibitors or the Public.
- Trailer units are acceptable only if they are of an approved concession designed. All units shall be free of debris from gathering underneath the Unit.
- All Food Concessioners must display red food handlers card for selling food.

### **EQUIPMENT:**

Machinery in motion must be located safely inside exhibitor's space with adequate safeguards.

### **HEALTH PERMIT:**

- All food trucks and food vendors must have a food handlers permit for all on-site of concession prior to set-up at EVENT. All Food trucks and food vendors MUST DISPLAY permit at site and visible to all. Vendors will not be able to set up if the promoter does not have the certification on posted.

**NN COVID-19 health orders to be followed and enforced.**

## KAYENTA FIELD DAY FOOD VENDOR APPLICATION GUIDELINES

### **Hold Harmless Clause**

This agreement is made upon the express condition that the Kayenta Township Commission, its agents and employees shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury, or death to any person or property of the Permittee, its agents or employees, or third parties, from any cause or causes whatsoever while in or upon said premises or any part thereof during the term of this agreement or occasioned by any occupancy or use of said premises or any activity carried on by the Permittee in connection herewith, and the Permittee hereby covenants and agrees to indemnify, defend, save and hold harmless the Kayenta Township Commission, its agents and employees from all liabilities, charges, expenses and costs on account of or by reason of any such injuries, deaths, liabilities, claims, suits or losses however occurring or damages growing out of the same.

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