



2018 KAYENTA ARTS FESTIVAL

Saturday, August 18, 2018 11am-8pm

Sunday, August 19, 2018 11am-8pm

ARTIST AND FOOD VENDOR APPLICATION DEADLINE: August 17, 2018 4pm or until filled

Type or print legibly. Failure to complete any part of this application will delay processing. To better serve you, Unreadable, illegible and incomplete applications WILL NOT be accepted.

NAME: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____ EMAIL: _____

CONTACT PERSON: _____ Daytime Phone: () _____

The Following is available for concession: Free covered artists booths 10" x 10" Tent Space available for multi booths beyond 15'. Artists must provide own tables, displays and chairs. An art piece for the silent auction to benefit Kayenta Senior Center will be requested in exchange for a free space. Artistt spaces are for native vendors only with the exception of the food court vending.

Art and crafts booth: (description of art work you will be selling) 100 spots available:

Food Concession 12' X 20' max-first come first serve no assigned spaces (Describe what you will be selling)

By signing, you agree to all terms and conditions outlined on application.

Applicant Signature: _____ Date: _____

Return to: Geraldine Laughter, Kayenta Township ph: 928-697-8451 e-mail: glaughter@kayentatownship-nsn.gov

ALL VENDOR APPLICATIONS SHALL BE ACCEPTED ON A FIRST COME FIRST SERVE BASIS.

PLEASE DO NOT WRITE IN THIS BOX	
Space Assigned: _____	Donation of art piece for silent auction: _____
Tent: _____ max 36 booths	Received: _____
A _____ 15 max	
B _____ 15 max	
C _____ 15 max	
D _____ 15 max	
Food vendor _____	

2018 KAYENTA ARTS FESTIVAL CONTACT: GERALDINE LAUGHTER 928-697-8451 MON-FRI 8AM-5PM

GENERAL INFORMATION:

- The information gathered for this application has been compiled to serve as a guide. The Kayenta Township assumes NO responsibility for errors or omissions.
- Any questions you may have about any prevailing statute, code or rules and regulations of any prevailing government body should be directed to the appropriate agency or the Kayenta Township.
- It is recommended that children not be allowed to accompany exhibitors while setting up before, during and after the Event operating hours.

HOURS OF OPERATION: Set-up 8am to 11am event time: 11am-8pm Sat-Sunday

CHECK-OUT SCHEDULE:

- All vendors are to remain open until the close of each days event approx. 8:00pm on Saturday and Sunday
- You must take all property with you at the end of each day, there will be limited security at night. Township is not responsible for any loss/theft of property.

SET-UP SCHEDULE:

- **Concessionaires may begin to move into their assigned spaces beginning Prior to the event between 8:00am and 10:30am.**
- **In the event the concessionaire fails to occupy his/her booth or space by this time, your application will be forfeited and booth/space will be available immediately to next person on waiting list.**
- Please park in designated area only. **Vehicles in violation will be towed without prior warning and at owner's expense.**
- **Electricity and water are not available, you are recommended to accommodate your concession and dispose of waste properly-Do not dispose on-site or you will be cited.**
- **Each space for vending is 10' X 10' for artist**
- **Vehicles are not allowed in the vending area. Designated parking area noted.**

BUILDING AND STRUCTURE REQUIREMENTS:

- The Kayenta Township will not build self-contained booths or allow self-contained booths, NO exceptions. All concessionaire/exhibitors will supply their own materials and appliances. Activities must be confined to the space assigned to each concessionaire/exhibitor. **Under no circumstances shall self-contained concessionaires exceed the length of their assigned spaces, unless approved by the Coordinator.** All portable structures are to be constructed, arranged, maintained and operated to avoid unseen danger to the lives and safety of its occupants and Event patrons.
- Sales people and demonstrators are prohibited from operating and extending their activities outside the concession property in such a way to being a nuisance or to interfere with the public or other concessionaires. Structure must be made of fire resistant materials. Random checks will be conducted to ensure availability of a Fire Extinguisher.
- The Kayenta Township reserves the right to reject any concession/exhibit if the above restrictions are not observed and if the concession will be hazardous or dangerous to other concessionaires/exhibitors or the Public.
- Trailer units are acceptable only if they are of an approved concession designed. All units shall be free of debris from gathering underneath the Unit.
- All Food Concessioners must display red food handlers card for selling food.

EQUIPMENT:

Machinery in motion must be located safely inside exhibitor's space with adequate safeguards.

Hold Harmless Clause

This agreement is made upon the express condition that the Kayenta Township Commission, its agents and employees shall be free from all liabilities and claims for damages and/or suits for or by reason of any injury, or death to any person or property of the Permittee, its agents or employees, or third parties, from any cause or causes whatsoever while in or upon said premises or any part thereof during the term of this agreement or occasioned by any occupancy or use of said premises or any activity carried on by the Permittee in connection herewith, and the Permittee hereby covenants and agrees to indemnify, defend, save and hold harmless the Kayenta Township Commission, its agents and employees from all liabilities, charges, expenses and costs on account of or by reason of any such injuries, deaths, liabilities, claims, suits or losses however occurring or damages growing out of the same.